



CONSULTANCY POLICIES OF INSTITUTE

(With effect from Academic Year 2017-18)

Padm. Dr. V. B. Kolte College of Engineering, Malkapur

(Affiliated to MSBTE, Mumbai, approved by AICTE and DTE, Mumbai Govt. of Maharashtra)

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**PADM. DR.V. B. KOLTE COLLEGE OF ENGINEERING,
MALKAPUR**
MUKTAINAGAR ROAD, MALKAPUR, DIST- BULDANA-443101

Institute Vision

To be an organization providing quality education to the masses to bring about a social change in the region by establishing and nurturing the technical and allied institutions to become center of excellence.

Institute Mission

M1: To nurture and maintain quality environment for academic excellence, research and development of entrepreneurship, through dedicated staff and transparent management for bringing about a social change, through affordable education.

M2: To impart holistic training to all students so that they develop right kind of attitude, knowledge & skills which will help them to serve the nation in a better way.

M3: To imbibe in the students, basic human values in order to help them, develop individually.

M4: To provide education at reasonable expenditure, especially for middle class population.

M5: To provide up-to-date and trained professionals to industry who will serve as an entrepreneur and will lead their companies successfully.

CONSULTANCY POLICIES

Objective:

To establish a framework to support consultancy activities at Padm. Dr. V.B. Kolte College of Engineering, Malkapur

Eligibility:

- This policy applies to all faculty and staff of Padm. Dr. V.B. Kolte College of Engineering, Malkapur
- The faculty member who goes for consultancy service can avail on-duty for industrial visit and meeting industry person for discussion related to consultancy work.
- The faculty or staff must ensure that the consultancy work does not create a conflict of interest with the role of the faculty in the college.

Circumstances under which consulting activity may be permitted:

- The organization requires consultancy services from faculty
- The principal on receiving the request from the organization informs to the concerned department.
- The head of the department nominates the faculty or a group of faculty having the required expertise and gets permission from the principal.
- While giving permission to the consulting activity, the principal takes into account such factors as the compatibility of the activity with the responsibilities and commitments of the faculty member(s), potential conflicts of interest and the use of institution resources.
- The MOU can be signed between the organization and the department towards the nature of consultancy work and the commercials involved in the presence of the principal.
- The faculty or a group of faculty engaged in the consultancy work periodically reports about the progress of the consultancy work to the principal through the head of the department.

Policy for Revenue Sharing in Consultancy:

- Dr. V. B. Kolte College of Engineering, Malkapur encourages faculty members to do consultancy service to support external engagements that facilitate knowledge and technology transfer contributing to economic and social impact. Such activities serve to link institute and its faculty members more closely to the industry.
- Consultancy work can bring financial benefits both to the institution and its employees.
- In view of encouragement the management has decided to share the revenue generated out of consultancy services to the faculty or group of faculty as follows.

Sr. No.	Particulars	Faculty	Management
1.	Use of institute space and or equipment	40%	60%
2.	For providing solutions/expertise to problems of the industry	60%	40%

- This is the price the client/organization will pay for the consultancy work. To avoid confusion or dispute later, care must be exercised to ensure clarity as to the inclusion or exclusion of items such as travel and subsistence as well as any special charges for materials or use of facilities in the institution.
- This is the calculation made for internal use only to determine the costs towards faculty expertise and resources including the use of college space and equipment.

General Procedure


- i. Consultancy proposal should be received (from the beneficiary) by the consultant (individual faculty member or the department)
- ii. The proposal should be submitted to the head of the institution and the head of the department.
- iii. The higher authorities considers the following aspects before recommending the

proposal:

- ❖ Extent to which the consultancy work will be undertaken by the faculty or the department in addition to their normal duties and work load.
- ❖ During the days of Institutional commitments, the consultants should not neglect their duties and concentrate on consultancy work alone.
- ❖ The consultancy fees should be carefully proposed in the budget submitted by the beneficiary.
- ❖ The entire consultancy service or project should be focused on the interest of the Institute in the long run.
- ❖ All issues related to the progress of the consultancy work, handling of the budget amount and the stipulated time frame should be legally discussed with the competent authorities and should be mentioned in the agreement.

iv. The consulting commitment should not exceed 30 days in an academic year for the faculty member or the department.




Principal,
Pdm. Dr. V. B. Kotte College of
Engineering, MALKAPUR.
Dist. Buldana. (M. S.)